

**Graveley Parish Council Meeting Minutes  
of the Full Parish Council taken on Tuesday 17<sup>th</sup> September 2024 at Graveley Village  
Hall, High Street, Graveley, Hertfordshire, SG4 7LB at 8.00pm**

<b>Council members present:</b>	Cllr J Atkinson Cllr M Griffin – Chair Cllr J Lumley
<b>In attendance:</b>	D Galvan (Clerk & RFO to the Council) Cllr D Griffiths (NHC)
24/059	<b>Apologies</b> Cllr J Thorpe
24/060	<b>Interests</b> None.
24/061	<b>Minutes</b> (a) To confirm the Minutes of the Graveley Parish Council Meeting held on Tuesday 18 <sup>th</sup> June 2024 as a true and accurate record of proceedings. <b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Lumley, that these Minutes be agreed as a true and accurate record of the proceedings and to be duly signed by the Chair. Unanimously agreed.
24/062	<b>Public Issues.</b> None.
24/063	<b>Reports from County &amp; District Councillors, Police and others</b> Cllr Griffiths discussed that the Master plan for the North of Stevenage housing has been voted down. Developers to attend the Full Council meeting in November. Various parking issues at Ashwell Close have been reported to him. This is a police matter and resident/s have been given the Hitchin Police email address to report these matters to.

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24/064	<p><b>Finance</b></p> <p>a) To authorise the payment schedule in accordance with the budget for September 2024.</p> <p><b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Lumley. September 2024 payment schedule was authorised. Unanimously approved.</p>
24/065	<p><b>Planning</b></p> <p>a) To consider planning applications received during the period (Wednesday 11<sup>th</sup> September 2024 to Tuesday 17<sup>th</sup> September 2024). None.</p> <p>b) Planning Consultation 23/02935/OP at Land To The East Of High Street And North Road, Graveley, Hertfordshire.</p> <p>To discuss the response to the request from NHC regarding possible community facilities in the new developments. This was discussed and it was decided that Cllr Lumley would draft a response for the Clerk to send to NHC Planning office.</p> <p><b>Resolved.</b> Proposed by Cllr Griffin. Seconded by Cllr Lumley. Cllr Lumley to draft a response with for the Clerk to send out. Unanimously agreed. <i>[Action: Received and sent response to NHC Planning Office]</i></p>
24/066	<p><b>NHC Community Governance Review</b></p> <p>To discuss GPC response to NHC Community Governance survey.</p> <p>It was agreed that Cllr Lumley would draft a response using similar wording as the response she had received from Weston Parish Council and send it onto the Clerk to respond to the survey. Deadline date of 7<sup>th</sup> October 2024.</p> <p><b>Resolved.</b> Proposed by Cllr Lumley. Seconded by Cllr Griffin. Cllr Lumley to draft a response for the Clerk in order to respond to the survey on behalf of the GPC. Unanimously agreed. <i>[Action: Received and responded to survey].</i></p>
24/067	<p><b>Clerks report</b></p> <ul style="list-style-type: none"> <li>• Bonfires at 1a High Street - The Environmental Crime Officer, Enforcement Team East Anglia will visit the site some time. They had been in touch with a resident adjacent to the site and asked for them to inform them if they carried out any more bonfires to let them know.</li> <li>• No other updates from North Herts Council regarding 1a High Street and the enforcement notice, etc.</li> <li>• Two of the benches have been mended and painted. One on Church lane and the other up by Ashwell Close.</li> <li>• The Clerk will look to have the bench outside Graveley School painted in October and for the GPC to vote on this at the October meeting and suggested getting a quote to paint the bollards on the grass verge area at the back of the Waggon and Horses pub.</li> <li>• NHC asked for suggested road names from Graveley Parish Council for the new development, 4 dwellings rear of Gothic House, Graveley. The developer had suggested Gothic Grove, but two of the GPC councillors</li> </ul>

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	<p>found the name ‘too jarring – too many g’s’ and ‘doesn’t sound great’. Other road names were suggested and it was agreed that the road be called Gothic Bower.</p> <ul style="list-style-type: none"> <li>• The traverse net has been replaced in the Playground.</li> <li>• The Clerk had received a request to consider a donation towards the open afternoon event held in August or towards the ongoing upkeep of St Mary’s Church – have acknowledged and asked for accounts as per the normal policy. To be added as an agenda item, once received.</li> <li>• Footpath 17 – Not heard back from HCC about the maintenance of this footpath. Clerk to follow up with Cllr Steve Jarvis.</li> <li>• Hedges around Pondsides and the allotment/Playground/culvert within the field to be cut back by the farmer.</li> <li>• Affinity Water will be installing a new water main along High Street, Graveley, SG4 7LA, from the junction of Milksey Lane to the junction of Graveley Lane. Due to start on Tuesday 17th September – 21st December 2024. Graveley Lane will be closed from 30th September until 21st December but access for residents will be maintained throughout and there will be a suitable diversion route in place. The High Street will have two way temporary traffic signals from 17th September until 28th October 2024.</li> </ul>
24/068	<p><b>Items for consideration at next meeting</b></p> <p>To suggest agenda items for the next Parish Council meeting to be held on Tuesday 15<sup>th</sup> October.</p> <ul style="list-style-type: none"> <li>• Playground - The clerk to obtain a quote for the Spinning wheel and add to the agenda for October’s meeting.</li> <li>• Bench outside Graveley School to be painted and to obtain a quote to paint the bollards on the grass verge by the information sign on Pondsides.</li> </ul>
	Meeting closed at 8.40pm

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